



# **EFFECTIVE PLANNING FOR RE-INTERVIEWS IN PERSON OR OVER THE PHONE**

# QUESTIONS TO ASK BEFORE THE REINTERVIEWS

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- Policies adopted by the state.
- Is the work temporary, seasonal, or both?
- Is there a way to obtain additional phone numbers?
- What services are provided by the state?
- Does the state have the HEP and CAMP programs?
- Where do families usually move from?



# FAMILIARIZE YOURSELF WITH THE RE-INTERVIEW FORM

## CHILD ELIGIBILITY RE-INTERVIEW QUESTIONNAIRE

COE Number \_\_\_\_\_ Project \_\_\_\_\_  
 Report \_\_\_\_\_ List 1 \_\_\_\_\_ List 2 \_\_\_\_\_  
 Re-interviewer finds eligible:  Yes  No Reason for Determination: \_\_\_\_\_  
 Reviewer finds eligible:  Yes  No Reason for Determination: \_\_\_\_\_  
 Final Determination:  Eligible  Ineligible  
 If ineligible: \_\_\_\_\_ Date Appeals letter sent \_\_\_\_\_  
 Appeals Outcome:  Eligible  Ineligible (Attach Documentation of Appeals findings) \_\_\_\_\_

Attempt #1  Home  Not Home \_\_\_\_\_  
 Attempt #2  Home  Not Home \_\_\_\_\_  
 Attempt #3  Home  Not Home \_\_\_\_\_  
 Moved Away – Indicate reason (see below)  Declined Interview  
 New tenant in residence  Residence empty/abandoned  Neighbor indicated family moved

Re-interviewer Name \_\_\_\_\_ Date of Interview \_\_\_\_\_  
 Person Accompanying Interviewer \_\_\_\_\_  
 Town/City of Interview \_\_\_\_\_ State of Interview \_\_\_\_\_  
 Language(s) of Interview \_\_\_\_\_  
 Person(s) Interviewed (Try to interview person who signed COE first)  
 1. Interviewee Name \_\_\_\_\_ 2. Interviewee Name \_\_\_\_\_  
 Relationship to Child/Student \_\_\_\_\_ Relationship to Child/Student \_\_\_\_\_  
 Qualifying Worker \_\_\_\_\_  
 Relationship to Child/Student \_\_\_\_\_  
 Home Address: Street \_\_\_\_\_ Town/City \_\_\_\_\_  
 Child/Student Information:  
 Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
 Grade \_\_\_\_\_

Name _____	Date of Birth _____	Grade _____
Name _____	Date of Birth _____	Grade _____
Name _____	Date of Birth _____	Grade _____

Revised 8/11/2022 1 Additional students (see page 4)

## Child Eligibility Re-interview Questionnaire Cont.

1. Have you or a family member moved to engage in any agricultural or fishing work in the last 3 years or 36 months?  
 Yes  No

2. Where did the worker move from and move to?  
 Moved from: \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_  
 Moved to: \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

3. When was the date the worker moved to engage in qualifying work activity?  
 Worker Move Date \_\_\_\_\_

4. What was the qualifying work done by worker? \_\_\_\_\_  
 Seasonal  temporary  Not temporary or Seasonal  
 Or actively sought work Yes \_\_\_\_\_ No \_\_\_\_\_  
 History of qualifying moves? 1. \_\_\_\_\_ 2. \_\_\_\_\_

5. Did the worker engaged in new qualifying agricultural or fishing work within 60 days of arriving in \_\_\_\_\_  
 Yes  No If No enter what date the worker started working in agriculture work \_\_\_\_\_  
"Moved to" City from #2

6. Where did the worker do the qualifying work? (City and State)  
 \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Employer \_\_\_\_\_

7. At the time of the worker's move, did \_\_\_\_\_ (sample child) made the same qualifying move with, or precede or join the migratory agricultural worker?  
 Yes, moved with;  Moved to precede/join (date \_\_\_\_\_);  Moved on own;  
 No If NO is mark, what is the date of the latest subsequent qualifying move? \_\_\_\_\_  
 Where did the student move from and move to?  
 Moved from: \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_  
 Moved to: \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

8. QAD: \_\_\_\_\_

9. At the time of the latest subsequent qualifying move, did \_\_\_\_\_ (sample child) move with, or precede or join the migratory agricultural worker?  
 Yes, moved with;  Moved to precede/join (date \_\_\_\_\_);  Moved on own;  No

10. Open the copy of the original COE that you brought. Compare it with the re-interview. Is it the information the same?  
 Yes  No

## 10. Comments:

## Verification of Services Questionnaire

1. Are the children (child) receiving free lunches?  Yes  No  N/A

2. Other than today, have you received a follow-up visit from the district Migrant Liaison?  
 Yes  No

3. Has anyone provided information on additional MEP services?  Yes  No  N/A  
 If so, what services? \_\_\_\_\_

Appeals Process Documentation – Use if necessary.

Preliminary reason for ineligibility determination: \_\_\_\_\_  
 Challenge Response: \_\_\_\_\_  
 Evaluator Panel: \_\_\_\_\_


Date of Review Conference: \_\_\_\_\_  
 After the evaluators reviewed submitted documentation on this child, their conclusion is that the child has been determined to be: (Please check appropriate box.)  
 Eligible  Ineligible  Unable determine eligibility or ineligibility  
 This determination  Was  Was Not Unanimous.

**CAN THE REINTERVIEW  
QUESTIONNAIRE BE FILLED OUT  
BEFORE SPEAKING WITH THE  
FAMILY?**

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# PREPARE FOR IN-PERSON REINTERVIEWS

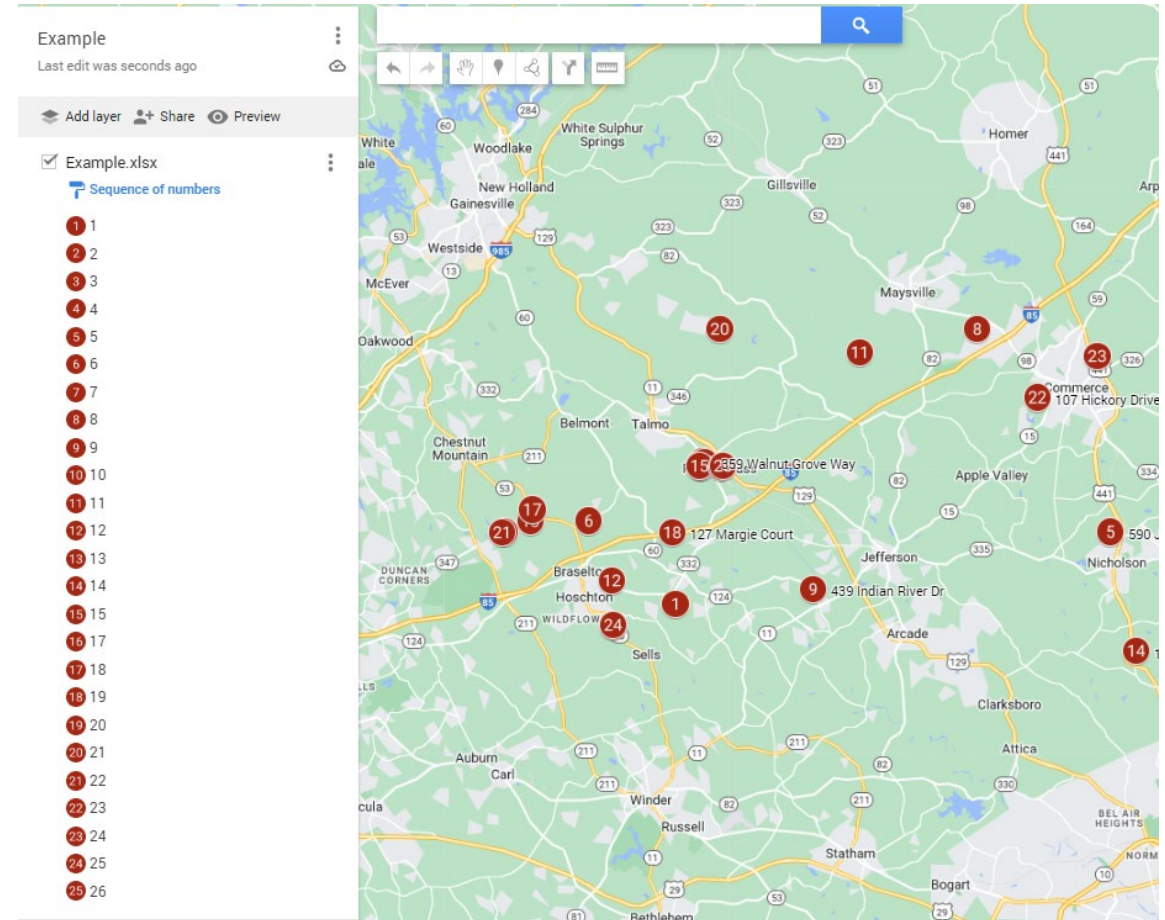
It is recommended that you prepare as much of your questionnaire as you can ahead of time.

- Worker's name (Person who signed the COE)
  - Address
  - Phone number
  - Child's name
  - DOB
  - COE number
- 



# ORGANIZE THE ADDRESSEES IN GOOGLE MAPS

S Number	Address	City	State	Zipcode
1	522 Prescott Point	Hoschton	Georgia	30548
2	359 Walnut Grove Way	Pendergrass	Georgia	30567
3	416 Starbuck Pkwy	Pendergrass	Georgia	30567
4	187 Brode Lane	Pendergrass	Georgia	30529
5	590 James Maxwell Rd	Nicholson	Georgia	30517
6	75 Shirley Ct	Braselton	Georgia	30517
7	3157 Hawthorne Path	Braselton	Georgia	30517
8	30 Beacon Dr	Maysville	Georgia	30558
9	439 Indian River Dr	Jefferson	Georgia	30549
10	45 Brode Lane	Pendergrass	Georgia	30567
11	1172 Silver Dollar Rd	Maysville	Georgia	30558
12	1192 Chester Way	Hoschton	Georgia	30548
13	411 New Liberty Church Road	Braselton	Georgia	30517
14	17 Foxfire Drive	Nicholson	Georgia	30565
15	628 Starbuck Pkwy	Pendergrass	Georgia	30567
17	89 Gaston Court	Hoschton	Georgia	30548
18	73 Vladmir Drive	Braselton	Georgia	30517
19	127 Margie Court	Hoschton	Georgia	30548
20	44 Wyn Way	Pendergrass	Georgia	30567
21	435 Harmony Church Road	Gillsville	Georgia	30543
22	7670 Silk Tree Pointe	Braselton	Georgia	30517
23	107 Hickory Drive	Commerce	Georgia	30529
24	574 W E King Road	Commerce	Georgia	30530
25	127 Gaston Ct	Hoschton	Georgia	30517
26	104 Wyn Way	Pendergrass	Georgia	30567



**Remember not to include any Personally Identifiable Information (PII).**

**WHAT MATERIALS  
SHOULD YOU BRING  
WHEN CONDUCTING  
REINTERVIEWS?**

- Business cards
- Door hangers
- MEP brochures
- State resources
- HEP and CAMP brochure (If available)
- Flashlight
- Extra clothes
- Snacks and water



#### Who qualifies?

Youth and children under the age of 21 who have moved in the past 3 years to work in agriculture or to accompany a parent or guardian that has worked in agriculture.



#### What we do

We work with children ages (3 to 21) that have recently moved (within the last 3 years) and have gaps in their education due to work in agriculture. Children often struggle educationally as they move to a new school. We have resources to help through the Migrant Education Program! They are completely free!

These can include but are not limited to educational resources such as tutoring, summer programs, afterschool help, parental involvement programs, health screenings, and more.

**You might  
know  
someone  
who  
qualifies...**



**YOUR NAME**



# HAVE RESOURCES FOR FAMILIES

**Learning Portal**



- Pre K- Ages 3-5
- Grades K-2
- Grades 3-5
- Grades 6-8
- Grades 9-12
- OSY
- Virtual Field Trips
- Parents
- Teachers

**Language Resources**



LEARN ENGLISH

**Need a Resource?**

Search and connect to support. Financial assistance, food pantries, medical care, and other free or reduced-cost help starts here:

ZIP

[77,418](#) people use it (and growing fast)

If you or someone you know is in crisis, call or text 988 to reach the Suicide and Crisis Lifeline, 741741 (multiple languages available). If this is an emergency, call 911.

By continuing, you agree to the Terms & Privacy

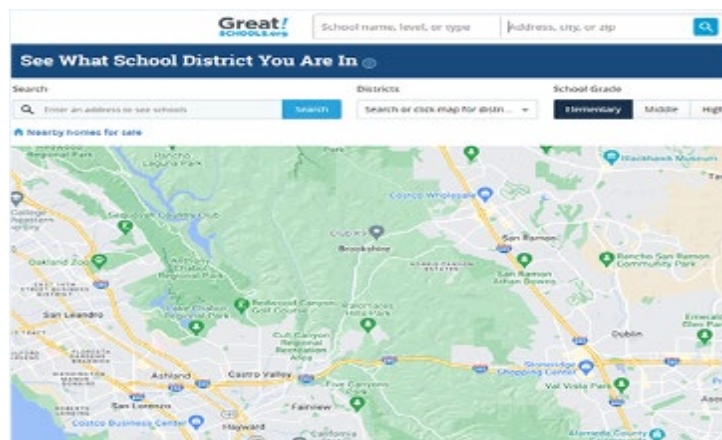

[Findhelp.org](https://findhelp.org)

**GreatSchools.org**

See What School District You Are In

Search:

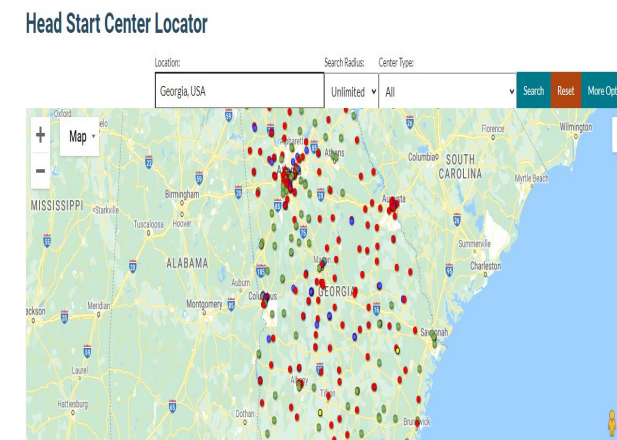
Districts:  School Grade:

Find A Health Center

**Head Start Center Locator**

Location:  Search Radius:  Center Type:






**HOW WILL YOU ENSURE  
THAT THE FAMILY IS  
COMFORTABLE  
ANSWERING YOUR  
QUESTIONS?**



# POSSIBLE CONVERSATION STARTER

- Hello. My name is Evelyn, and I work with Mrs. Juanita from the Migrant Education Program. I have been tasked with updating the participants' information in our system to ensure its accuracy. Do you have a couple of minutes to go over the information with me?
  - Remember to always ask how the children are doing in school.
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**Always start by verifying  
information that the family  
would be familiar with.**

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- Children names
- DOB
- Grades
- School name
- Emails
- Phone numbers



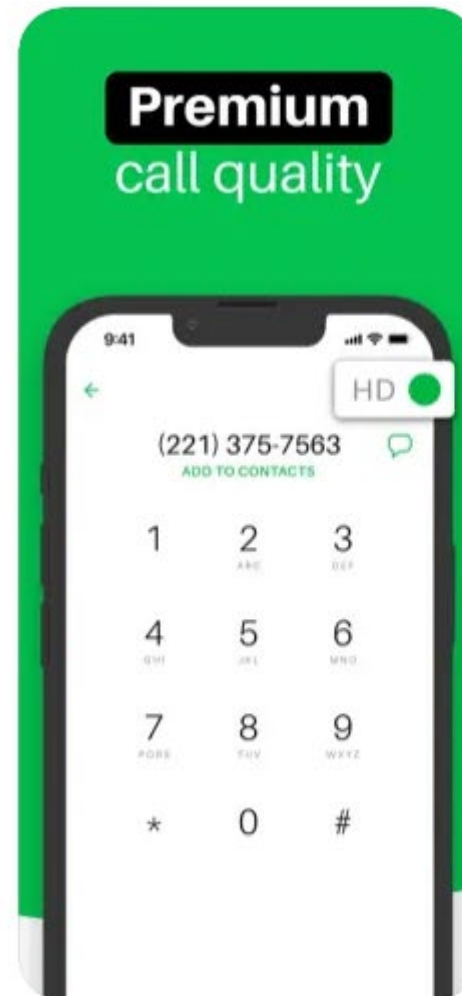
# PHONE BASED RE-INTERVIEWS

- Separate the reinterviews by area code.
- Have a number that is from the local area.
- Sideline is a good app to use to mask your phone number.
- Have an MSIX account.
- Have resources.





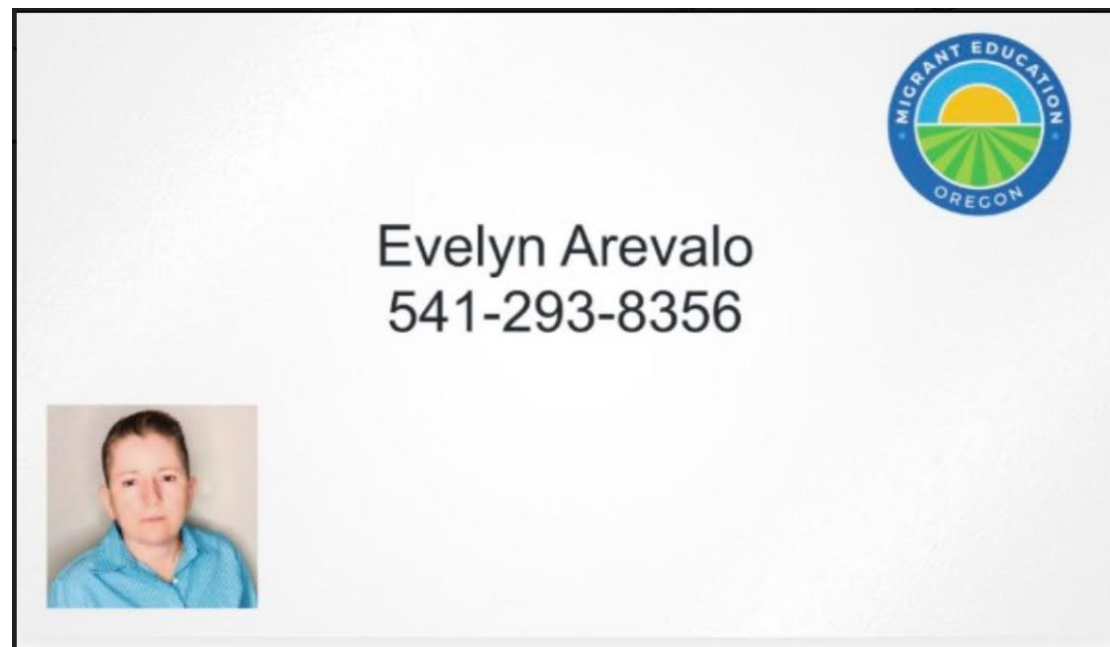
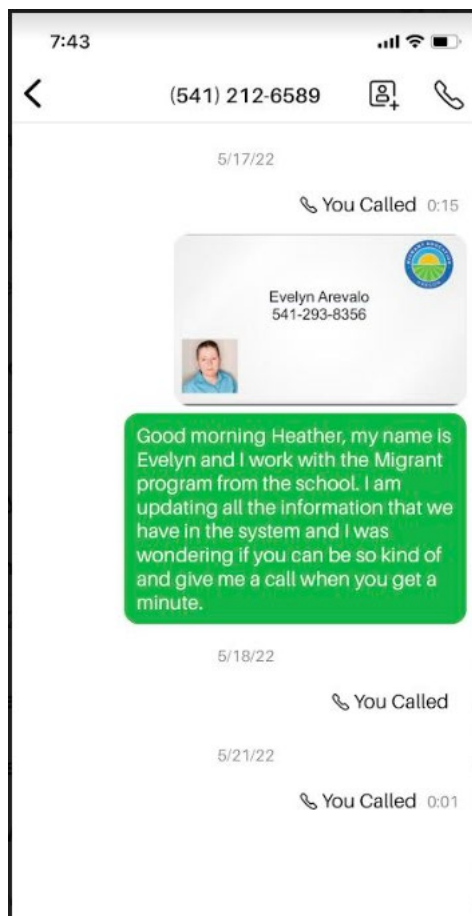
# SIDELINE





# CREATE A DIGITAL BUSINESS CARDS

Send a digital business card to the family to let them know who you are and whom you work for.



# WHATSAPP

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- When encountering a disconnected phone number, use WhatsApp.





# HOW TO KNOW IF A FAMILY HAS WHATSAPP

- Open WhatsApp
- Click on the plus sign
- Select a new contact from the list
- Type the family/OSY phone number



- HOME
- SEARCH
- WORKLIST 3
- MY LISTS
- REPORTS
- HELP
- ACCOUNT

# Welcome Evelyn Arevalo

MSIX facilitates the exchange of migrant student records to ensure the appropriate enrollment, placement, and accrual of credits for migrant children nationwide.

### Student Record Search

Ensure that your search contains at least one of the following elements: First Name, Last Name, Date of Birth, ID, Parent First Name, or Parent Last Name. Free form search fields allow for partial search and wild card search. For more information on how to use partial search and wild card search, click [here](#). ✕ [Clear](#)

First Name	Date of Birth:	MM	DD	YYYY
Last Name	ID (MSIX, State, or Alternative)			

ID Type:  MSIX  State  Alternative

- Use MSIX and see if the family has been signed up for the MEP in another state.



**HOW FAR BACK IN TIME CAN  
YOU LOOK TO CONFIRM  
ELIGIBILITY?**

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**IF THE INFORMATION ON  
THE COE DOESN'T MATCH  
THE REINTERVIEW FORM, IS  
THE FAMILY INELIGIBLE  
FOR THE MEP?**

# PAPERWORK

- Keep thorough notes of what each family tells you. Clear notes provide a good picture for the re-interview panel. Write as many notes as needed to share the specifics of each family.



**MAY WE DISCUSS THE  
RESULTS OF THE  
REINTERVIEWS CONDUCTED  
WITH OTHER STATES FOR  
TRAINING PURPOSES?**

# CONFIDENTIALITY

- **NO**, remember we all signed a confidentiality agreement. It is important to keep your work confidential.



# CONTACT INFORMATION

**Evelyn Arevalo**

Project Specialist

770-540-0178 - cell

[earevaloidrc@gmail.com](mailto:earevaloidrc@gmail.com)

[www.idr-consortium.net](http://www.idr-consortium.net)



*thank you* \_\_\_\_\_